

# SUTCOMBE PARISH COUNCIL

## **Minutes of Sutcombe Parish Council Meeting held in the Memorial Hall on Monday 13<sup>th</sup> January 2025 which commenced at 19:45.**

Members of the Council Present: Councillors Chris Quance Chair, Barry Galbraith-Marten Vice Chair, Emma Horn, Clare Furse, John Shepherd and Chris Rose. Also present were District Councillor Stephen Harding and the Clerk Lorraine Buttery

**1. Chair's announcements**

The Chair Chris Quance welcomed all to the meeting,

**2. Declarations of Interest**

a) Register of Interest: Councillors are reminded of the need to update their register of interests.

*There were none declared*

b) To declare any personal interests in items on the agenda and their nature. *There were none declared*

c) To declare any disclosable pecuniary interests in items on the agenda and their nature.

*There were none declared*

**3. Apologies and reasons for absence were received from:**

District Councillor Anna Dart, although not present Anna has regularly emailed reports to the Parish Council, which have been distributed to the Parish Councillors.

**4. Public Comment Session:**

No members of the public present.

**5. Reports from District and County Councillors**

**District Councillor Stephen Harding**, gave his report.

I have been a Councillor for 6 years and Torridge has done so well in the past, has always very proactive, With the new Waste depot and temporary accommodation well in hand.

Times are very challenging at present as no one seems to know what is going to happen in the future.

Devolution is very much in progress and Devon County Council is keen to get going.

It has not been announced as to whether Exeter will be joined with Torbay as an area, Councillor Quance commented that "hasn't Exeter got to go with Devon County"

Stephen replied that nothing has been signed and reiterated that its Challenging times.

Councillor Quance also asked whether the Devon County elections would go ahead, Stephen replied that this had not been decided. Information to the District Councils has been very poor and nothing is well publicised.

**6.** All members of the Council had received a copy of the minutes of the Parish Council meeting held on the 18<sup>th</sup> November 2024 by email, the contents were deemed true and correct, they were approved by a show of hands And duly signed by the Chair Councillor Chris Quance.

**7. Matters Arising**

1) Sutcombe Playing field -update, the completion of the transfer has not been finalised but it is expected soon, The payment from the sale of the old School buildings is also expected soon. It has been reiterated that the monies Received must be spent on improving the Community Play Field.

2) Goal Posts, Councillor John Shepherd reported that any goal posts purchased had to be BS approved and installed by a BS qualified company. John is waiting for the quote.

3) New Parish Councillor, to date no one has come forward.

4) The Clerk has applied for funding and had received a quote for a new Defibrillator and a Cabinet for the Total cost of £750. With the parish Councillors approval, she will accept the offer and get a cheque signed as Soon as possible.

5) The Clerk had placed an advert on social media and had received an application from Jane Elliott, an interview will be Arranged for as soon as possible.

Signed .....

Date .....

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8. **Planning Applications:**

*There were none*

**Planning Decisions**

- 1) 1/0674/2024/FULM  
Proposal: Enclosed slurry tower  
Location: Northcott, Sutcombe, HOLSWORTHY, Devon
- 2) 1/0874/2024/FUL  
Proposal: Replacement Conservatory,  
Location: Rose Cottage, Sutcombe, HOLSWORTHY, Devon

*The above applications were approved*

**Planning Appeals**

*There were none*

9. **Finance.**

- a) The cheques for the following were approved and each signed by two Councillors:
  - i) Clerks Monthly Salary £169.78
  - ii) Milton Damerel parish Council £150 (Half Advert cost)
  - iii) Although not on the Agenda the Parish Councillors unanimously agreed to approve the cheque to Robert Stoneman for grass cutting. Two Councillors signed the cheque for £350.00 agreed
- b) Financial report to date, a spread sheet of the finances had been sent by email prior to the meeting, no issues were raised. The current account bank balance of £9962.88 the deposit account at £6414.88 both were supported by the current bank statement and bank rec. The VAT application for £1,119.77 refund had been applied for early in December, to date this has not been received.  
(Not stated on the agenda) The December payment for the PC loan has been paid, the balance now being £10,313.14.
- c) The budget was discussed in full. The decision of the Councillors was to increase the precept to £7,000, an increase of £250.

10. **Correspondence as below emails 2<sup>nd</sup> December -6<sup>th</sup> January**

- i) DALC Newsletters 2024 56-58, 2025 01
- ii) R.S.N Bulletins Aug/Sep
- iii) R.S.N Dec 10<sup>th</sup> & 17<sup>th</sup> bulletins,
- iv) One Devon – RD& E Hospital Trust December Bulletin
- v) Comms. R D University Trust
- vi) R.Teale CAB newsletter
- vii) NALC events newsletter
- viii) Torridge District Council – Local Plan

**Correspondence received by post**

- 1) Clerks & Councils Direct publication

11. **Matters for discussion or to be noted, and matters brought to the attention of the Chair**

- 1) It was reported that a van with wheels missing is parked by the road near St. Andrews Close, which is a nuisance, the Councillors will keep an eye to see what happens
- 2) Councillor John Shepherd asked if there was enough salt available? Councillor Quance said he would order a pallet, if necessary, Councillor Rose asked why there wasn't a grit bin at Upcott Hill? And why no complaints? Chris Quance replied that its easier to use bags of salt as it is quite difficult to get into the bins!!

The next meeting was set for the 24<sup>th</sup> February 2025

There being no further business the meeting closed at 8.50pm.